

AGENDA OF THE BRINKWORTH PARISH COUNCIL MEETING

TO BE HELD AT 7.00PM ON MONDAY 18TH JULY 2016

Dated: 12th July 2016

To: Members of the Brinkworth Parish Council

You are hereby summoned to attend a meeting of the Parish Council in the Village Hall on Monday 18th July at 7pm (as is normal in summer months, please meet in the cemetery at 6.30 pm), for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Members of the public wishing to address the Council are invited to do so during the first ten minutes of this Meeting

1. Question & Answer session (for 10 minutes)

2. Apologies for absence

3. Declaration of interest on agenda items

4. To confirm the following Parish Council Minutes:

4.1. Meeting held on 16th May 2016

4.2. Planning meeting held on 21st June 2016

5. Matters arising from previous minutes

6. Website – agree steps to set one up

7. Code of Conduct – NALC's template code of conduct for parish councils is attached

8. Standing Orders review – see note 'a'

9. Election in May – plan for this in order to qualify for General Power of Competence.

10. Clerk – see note 'b'

10.1. Contract

10.2. Appraisal

11. Best Kept Village – see note 'c'

12. Highways

12.1. Dedicated Parish Steward contact – see note 'd'

13. Planning

13.1 To discuss and vote on the following planning application:

13.1.1. 16/05193/FUL – Park Farm, Braydon. SN5 0AQ – Proposal to demolish existing agricultural cubicle buildings and replace them with a new steel frame building (as existing buildings have fallen into state of repair).

13.2. Planning Decisions from Wiltshire Council:

13.2.1. **16/02806/FUL** - Hill End Farm, Little Somerford. SN15 5AZ. **Proposal:** Erection of Steel Framed Building to House Milking Parlour

Decision: Approve with Conditions - *see note 'e'*

13.2.2. **16/02916/FUL** - The Stables Shoemaker Lane, Brinkworth. SN15 5AG. **Proposal:** Change of Use to Residential, Equestrian and Boarding & Daycare of Dogs

Decision: Approve with Conditions - *see note 'f'*

13.2.3. **16/04766/FUL** - 4 The Olde Bakehouse Stoppers Hill Brinkworth. **Proposal:** Rear Conservatory

Decision: Approve with Conditions - *see note 'g'*

13.3. Diocese application latest:

13.3.1. An update request has been sent to the case officer Sam Croft

14. Enforcement Issues/Appeals/Concerns/Queries

14.1. Horse fouling on pavements – The Street and Barnes Green Area

15. Flooding

15.1. Letters to landowners re: clearing of ditches

16. Village Hall and Village Hall Car Park

17. Recreation Field

18. Cemetery/Churchyard/Church

18.1. The late Mr Phillip Llewellyn Moore will be buried in the cemetery on Friday 29th July at 1.45 pm

19. Correspondence

19.1 Wiltshire Bobby Van Tust – thank you letter for £50 donation

20. Finance

21.1. Budget – help for preparing a budget for expenditure (example template attached)

21.2. Internal checker to look over accounts

21.3. Approval for invoice from Dave Bird - £250 + VAT (cemetery clearance)

22. Co-Option application – *see note 'h'*

23. Parish Assembly – plan for how this should be organised in the future

24. Ambitions for the Parish Council

25. Village Survey – with a view to increasing precept for a particular reason

26. Other matters (for discussion only)

Note 'a'

A model example of Standing Orders is attached, to be read in conjunction with the attached amendment. Also attached is a Social Media Guide from WALC. In particular to be discussed are the following:

1. The Chair only serves a 3 year period.
2. Meetings to finish at 9pm, unless a vote taken to continue.
3. Allowances considered for Chair/Councillors to help pay for work/babysitters etc.
4. All councillors should contribute to the agenda.

Note 'b'

The Clerk needs a written contract, two template examples of a suitable contract are attached. Also required is an appraisal for the clerk – again a template attached.

Note 'c'

As already forwarded via email by the Clerk – Brinkworth is in top position at present with 71 points. There were two areas of improvement listed:

1. The Stream
2. The cemetery

Note 'd'

Denise Grech emailed regarding the Parish Steward Presentation evenings. She has asked for a dedicated Parish Steward Contact to be nominated – this person would be the liaison between Brinkworth Parish Council and The Wiltshire Council Engineer. They would need to co-ordinate and prioritise BPC top five priorities and be willing to meet with the Parish Steward on site to discuss works.

Note 'e'

1 The development hereby permitted shall be begun before the expiration of three years from the date of this permission. REASON: To comply with the provisions of Section 91 of the Town and Country Planning Act 1990 as amended by the Planning and Compulsory Purchase Act 2004.

2 The development hereby permitted shall be carried out in accordance with the following approved plans: Elevations and floor plans received 08.04.16 and Site and Location Plans both received 20.06.16 REASON: For the avoidance of doubt and in the interests of proper planning.

Note 'f'

1 The development hereby permitted shall be begun before the expiration of three years from the date of this permission. REASON: To comply with the provisions of Section 91 of the Town and Country Planning Act 1990 as amended by the Planning and Compulsory Purchase Act 2004.

2 The development hereby permitted shall be carried out in accordance with the following approved plans: Site Location Plan - Received 7th April 2016 Site Plan - Received 7th April 2016 REASON: For the avoidance of doubt and in the interests of proper planning. mvmt11

3 The occupation of the dwelling within the site shall be limited to a person solely or mainly working, or last working, in the training/keeping/breeding/care of horses or dogs, or a widow or widower of such a

person, and to any resident dependants. REASON: The site is in an area where residential development for purposes other than the essential needs of a rural worker is not normally permitted and this permission is only granted on the basis of an essential need for a new dwelling/residential accommodation in this location having been demonstrated.

4 At no time shall the stables at the site be used as part of a riding school. REASON: In the interests of highway safety and to maintain control over the number of vehicular movements associated to the site.

5 Notwithstanding the provisions of the Town and Country Planning (General Permitted Development) (England) Order 2015 (or any Order revoking or re-enacting or amending those Orders with or without modification), no development within Part 1, Classes A, B & E shall take place on the dwelling house hereby permitted or within their curtilage. REASON: In the interests of the amenity of the area and to enable the Local Planning Authority to consider individually whether planning permission should be granted for additions, extensions or enlargements.

6 No external lighting shall be installed on site until plans showing the type of light appliance, the height and position of fitting, illumination levels and light spillage in accordance with the appropriate Environmental Zone standards set out by the Institute of Lighting Engineers in their publication "Guidance Notes for the Reduction of Obtrusive Light" (ILE, 2005)", have been submitted to and approved in writing by the Local Planning Authority. The approved lighting shall be installed and shall be maintained in accordance with the approved details and no additional external lighting shall be installed. REASON: In the interests of the amenities of the area and to minimise unnecessary light spillage above and outside the development site.

Note 'g'

1 The development hereby permitted shall be begun before the expiration of three years from the date of this permission. REASON: To comply with the provisions of Section 91 of the Town and Country Planning Act 1990 as amended by the Planning and Compulsory Purchase Act 2004.

2 The development hereby permitted shall be carried out in accordance with the following approved plans: MR/17/5/1, MR/17/5/2, the Site Location Plan and the Block Plan received by the Local Planning Authority on 6th June 2016. REASON: For the avoidance of doubt and in the interests of proper planning.

3 The development hereby permitted shall be carried out in accordance with the materials listed on the application form received by the Local Planning Authority on mvmt158 6th June 2016. REASON: In the interests of visual amenity and the character and appearance of the area.

Note 'h'

Despite 3 application requests, only one candidate has actually submitted an application – Mr Robin Cope