

Brinkworth Parish Council

Agenda of the Parish Council meeting to be held at 7.00pm on Monday 5th December 2016 in the Village Hall

Dated: 28th November 2016

To: Members of the Brinkworth Parish Council

You are hereby summoned to attend a meeting of the Parish Council in the Village Hall on Monday 5th December at 7pm, for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.



Sarah Ibbetson
Clerk to Brinkworth Parish Council

Members of the public wishing to address the Council are invited to do so during the first ten minutes of this Meeting

- 020.16 Question and answer session (limited to 10 minutes)
- 021.16 Apologies submitted due to absence
- 022.16 Declaration of interest on agenda items to be given -
Councillor Bradley re minute ref. 042.16
- 023.16 To approve and sign as a correct record the minutes of the Parish Council meeting held on 14th November.
- 024.16 Butterflies Playgroup - Grant application
- 025.16 Planning application for consideration – [16/09973/FUL](#)
Address – The Old Police House. The Street. Brinkworth. SN15 5AA. **Proposal** – Change of use of agricultural land to use for a domestic garden.
- 026.16 Planning application for consideration – [16/10683/FUL](#)
Address –Lodge 1. Woodbridge Park Golf Club. Brinkworth. SN15 5DG. **Proposal** – erection of a side extension.
- 027.16 Planning application has been determined – [16/09511/FUL](#)
Address – Flaxlands Wood Farm. Lydiard Plain. Proposal – Cable Route to support application 14/06989/FUL at MOD Lyneham. **Outcome** – approve with conditions.
- 028.16 Update on minute ref. 013.16 Defibrillator – Councillor Bradley

- 029.16** Update on minute ref. 016.16 Playground – replacement swing seat/s can be ordered at a cost of £61.50 for one seat. £109.80 for two seats. (Costs include VAT and postage.) Please also see *note ‘a’* for update from Councillor Cope.
- 030.16** Update on minute ref. 019.16 (a) Damaged Railway Bridge.
- 031.16** Update on minute ref. 019.16 (b) Network Rail works.
- 032.16** Update on minute ref. 019.16 (c) Bowds Lane passing places.
- 033.16** Update on minute ref. 019.16 (e) Causeway End hedgerow.
- 034.16** Update on minute ref. 019.16 (f) Shoemaker Lane footpath.
- 035.16** Update on minute ref. 019.16 (g) Glebe Field Development – letter was sent to Councillor Sturgis on the 23rd November expressing concerns of the BPC in the delay with the planning decision and pressing for action.
- 036.16** Update on minute ref. 019.16 (h) Light outside Village Hall.
- 037.16** Update on minute ref. 6.1 (17.10.16 minutes) Overgrown Hedgerow at Causeway End protruding onto footpath.
- 038.16** Precept setting for 2017/2018 – see *note ‘b’*, refer also to email forwarded 29/11.
- 039.16** Recreation Ground / Brinkworth Heritage Society.
- 040.16** Wiltshire County Council consult on Open Spaces – refer to email forwarded 28/11.
- 041.16** Interment fees sheet update – see *note ‘c’*
- 042.16** Upkeep of track to Railway Cottages – Councillor Bradley.
- 043.16** Water leak on Shoemaker Lane – Councillor Cope.
- 044.16** Access to footpath behind motorbike shop - Councillor Cope.
- 045.16** Website / Transparency Grant progress
- 046.16** BPC as an employer progress
- 047.16** Invoices for payment – pre approved expenses:
- British Gas £58.62 (electricity to the Recreation field)
 - BWBSL - £37.11 (water supply to the Recreation field)
 - Grant Thornton - £120.00 (2016 accounts annual return)
 - Forrester, Sylvester & Mackett - £237.50 (half yearly rental on Recreation field)
 - Vision ICT Ltd - £600.00 (website design)
 - Tim Wadsworth - £120.00 (bus shelters clean x 2)

- 048.16** Invoices for approval and payment:
- WALC - £114.00 (Negotiate a better planning outcome training)
Clerk - £958.80 (£28.22 expenses. £930.58 website hours/laptop-costs offset by Grant)
- 049.16** Donation received - £100.00
- 050.16** Constituency boundary and rename – refer to email forwarded 28/11.
- 051.16** Brinkworth Longest Village Sign update
- 052.16** Declaration of Interests – Councillor Bristow
- 053.16** Any other business
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Notes

Note 'a' I refer to the inspection report by RoSPA of the Brinkworth play area located in the recreation ground on 6th October 2016. In accordance with their recommendations the following rectification work has been identified and carried out.

Facilities Inspected

Litter bins	Satisfactory		No action
Seating	Protruding bolts underneath seat	Low risk	No action
Fencing	Satisfactory		No action
Gate	Closes in less than 5 seconds	Low risk	No action
Sign	Satisfactory		No action
Surface	Satisfactory		No action
Basketball area	Replace missing bolt in basketball base Fill hole in ground with sharp sand and consolidate		Completed Completed
Carousel discs	Item bent	Low risk	No action
Goal posts		Low risk	No action
Playing surface		Low risk	No action
Toddler Multiplay	Remove defective supports, decayed shop counter and defective retaining bolts. Refer to BPC for action	Low risk	
Parallel Bars		Low risk	No action
Rocker Seesaw		Low risk	No action
Surface	Satisfactory		No action
Junior 2 bay swing	Defective seat	Low risk	order seat
Toddler swing	Satisfactory		No action
Surface	Satisfactory		No action

The "appropriate action" of removing the defective items found in the toddlers multiplay equipment would have affectively reduced the level of risk from Medium to Low and allow the play area to be moved to the monitored category.

In addition to the inspection report RoSPA has recommended a visual inspection matrix is established to ensure wear and tear of the equipment is readily identified and remedial action is carried out when and where appropriate.

Robin Cope CEng -- Brinkworth Parish Councillor.

Note 'b'

	Option A	Option B	Option C	Option D
<u>Variable budget expense elements</u>				
Bus shelter maintenance	£ 250.00	£ 300.00	£ 350.00	£ 400.00
Grit Bins			£ 360.00	£ 720.00
Notice Boards Maintenance	£ 50.00	£ 100.00	£ 100.00	£ 100.00
Notice Board Replacement				£ 400.00
Recreation equipment	£ 500.00	£ 500.00	£ 500.00	£ 600.00
CATG contribution	£ 3,000.00	£ 4,000.00	£ 5,000.00	£ 6,000.00
Councillor Training	£ 800.00	£ 900.00	£ 1,000.00	£ 1,200.00
Grants	£ 1,075.00	£ 1,075.00	£ 1,075.00	£ 1,275.00
<u>Total of Fixed budget expense elements</u>	£ 17,402.32	£ 17,402.32	£ 17,402.32	£ 17,402.32
(e.g. Insurance, utilities, salary, memberships, fees, grass cutting)				
Total budget expenses	£ 23,077.32	£ 24,277.32	£ 25,427.32	£ 28,097.32
Amount needed from precept	£ 18,198.50	£ 19,398.50	£ 20,908.50	£ 23,218.50
% increase (Band D)	7.17%	14.24%	23.13%	36.76%
Band D <u>current annual</u> £	£ 27.88	£ 27.88	£ 27.88	£ 27.88
Band D <u>with increase annual</u> £	£ 29.88	£ 31.85	£ 34.33	£ 38.13
Band D <u>Extra Annual</u> cost	£ 2.00	£ 3.97	£ 6.45	£ 10.25

Note 'c'

	Brinkworth Parish Resident	Non-Parish Resident
<i>INTERMENT FEES</i>		
For the interment of a child aged 12 years and under	No charge	No charge
For the interment of a person aged 13 years and over	£110	£330
For the interment of the cremated remains of a child aged 12 years and under	No charge	No charge
For the interment of the cremated remains of a person aged 13 years and over	£90	£270
<i>EXCLUSIVE RIGHT OF BURIAL – PLOT PURCHASE FEES (PRE-PURCHASE NOT AVAILABLE)</i>		