

# Brinkworth Parish Council

A meeting of the Brinkworth Parish Council was held in the Reading Room of the Village Hall, Brinkworth on Monday 15<sup>th</sup> July 2019 at 19.00

**Present:** Chairman - P Clothier; Councillor - A Bradley-Donald; Councillor - E Threlfall;  
Councillor - M Evans; Councillor – J Humm; Councillor – J Millard

R Cope Temporary taking minutes

**Absent:**

056.19 Apologies received due to absence  
Vice Chairman - O Gibbs;  
Parish clerk – D Hazell  
Councillor - S Walklate

*Members of the public wishing to address the Council are invited to do so during the first ten minutes of this Meeting*

**057.19 Public question and answer session (limited to 10 minutes).**

There were no questions for members of the public

**058.19 Declaration of interest on agenda items.**

None

**059.19 To approve and sign as a correct record the minutes of the Parish Council meeting held on 10<sup>th</sup> June 2019.**

It was agreed that the minutes could be signed

**060.19 General update from Wiltshire Councillor Sturgis (if applicable)**

Councillor Sturgis did not attend

**061.19 Planning application [19/06302/PNCOU](#) Hill End Farm Brinkworth SN15 5AZ  
Proposal: Notification for Prior Approval for a Proposed Change of Use of Agricultural Building to a Dwelling house (Class C3), and for Associated Operational Development**

The council reviewed the application and agreed to support the application

**062.19 Planning application [19/05969/FUL](#) Laceys House Swindon Road Brinkworth SN15 5DF  
Proposal: Construction of 6 new dwelling houses with demolition of Car body shop works building and existing cottage.**

The council discussed the application and decided they would support it provided highways were in favour

**063.19 Planning application [19/05097/FUL](#) Sherwood Cottage Sundays Hill Brinkworth SN15 5AS  
Proposal: Conversion of existing double garage into 2 bedroom 2 storey annex**

The council would support the application on the understanding that section 106 applied

- 064.19 **Planning application [19/05868/FUL](#) Pittsland Farm Callow Hill Brinkworth Chippenham Wiltshire SN15 5DZ Proposal: Demolition of barn and store and extension to farmhouse**  
Supported
- 065.19 **Planning application [19/05641/FUL](#) Koblenz York Lane Brinkworth SN15 5AN Proposal: Retrospective application for front extension & new roof to bungalow & garage with room in roof (15/00841/FUL)**  
Supported
- 066.19 Update on planning application 19/02275/FUL Brook Stud Sodom Lane Grittenham SN15 4JY Proposal: Change of use from agriculture to equestrian; formation of riding arena and access/parking; erection of stables; erection of barn; lunge pen; office; siting mobile stables; use of land and barn for dog training and siting of temporary worker's dwelling **Outcome: approved with conditions**
- 066.19 Update on planning application 19/03342/FUL White House Farm Swindon Road Brinkworth Wiltshire SN15 5DG Proposal: Extension to existing annexe to form lounge conservatory utility room & additional bedroom (Amendment to 18/03175/FUL). **Outcome: approved with conditions**
- 067.19 **Traffic Management (Councillor Evans)**  
**Previous minute reference 036.19**  
Councillor Evans reported that the current price for a Speed Indicator Device (SID) is £2617.34. This would include all the required fittings to make it mobile. Councillor Evans recommended a delay in the purchase of the SID due to warranty issues until Wiltshire Council fit the posts. Training courses for moving the SID are available at £200.00. He advised that the SID could be fitted to the speed repeater posts throughout the village at strategic positions. The council approved the future purchase of one SID and the expenditure on altering posts to take the camera. Councillor Evans further reported that the Malmesbury Area Board have agreed to pay 50% of the cost of new speed roundels in the village and the council agreed to meeting the other 50%
- 068.19 **White's Farm – Motocross Dates (Councillor Bradley-Donald)**  
**Previous minute reference 038.19**  
The item was deferred due to the absence of Councillor Sturgis
- 069.19 **CIL – receipt of first payment and reporting (Brinkworth Parish Council Clerk)**  
**Previous minute reference 016.19**  
The item was deferred due to the absence of the clerk
- 070.19 **Tree inspection (Councillor Threlfall)**

Councillor Threlfall reported on her meetings with the Tree Surgeon and outlined the potential cost of the inspection system. The council approved the proposal and Councillor Threlfall will provide details at the next meeting.

**071.19 Replacement of finger post at the top of School Hill (*Councillor Evans*)**

The replacement is complete. The council propose to write a letter of thanks to Richard Crapper for his financial contribution.

**072.19 Neighbourhood Plan update; Questionnaire printing and distribution with the Outlook magazine (*Councillor Threlfall*)**

***Previous minute: 045.19***

Wiltshire Council has reviewed the proposed questionnaire and are supportive. Printing costs are £75.00 and all households will receive a copy. A vote was taken and was agreed to support this expenditure and up to £300.00 distribution costs.

**073.19 Installation of new pavement (*Councillor Bradley-Arnold*)**

Wilts Council have proposed to divide the scheme into 3 x projects costing £43,200 each and are drawing up plans to apply for substantive funding for the first phase. BPC are proposing to commit £5000.00 to the cost of the initial scheme in addition to £1500.00 already spent. Highways want to gauge support for the plan and so letters will be given to houses likely to be affected and a post put on BPC website and Village Facebook page asking for comments. Following a protracted discussion a vote was taken and it was decided to support the proposal.

**074.19 Playground equipment funding (*Councillor Threlfall/Gibbs*)**

The refurbishment of the playground equipment will take place in September. The cost will be covered by contributions from recent CIL's, plus donations from BSHS and from Richard Crapper.

**075.19 Callow Hill Business Park (*Vice Chairman Gibbs*)**

The council has been advised that Wiltshire Enforcement is keeping an eye on the developments at the park

**076.19 S73 and pre-planning applications (*Chairman Clothier*)**

The Chairman proposed that BPC see all S73 (post planning permission) applications. Clerk to write to Wiltshire Council. The Chairman also raised the topic of trying to

make contact with developers at the pre-planning stage.would wish to see all amendments to pre-planning application plans. It was agreed that further discussion would take place when Councillor Sturgis is present.

**077.19 Grass Cutting – in particular outside the Three Crowns PH (*Vice Chairman Gibbs/Threlfall*)**

**Previous reference: 051.19**

The item was deferred due to the absence of Councillor Gibbs

**078.19 Memorial Seat for Mr Ayres replacement (*Vice Chairman Gibbs*)**

The seat has been refurbished and relocated closer to the village hall. The Gardening Club are proposing to provide shrubs and flowers to enhance the area. This was welcomed by the council.

**079.19 School liaison (*Councillor Evans*)**

The school have agreed to closer ties with BPC and will liaise accordingly. The school are proposing to lobby for a reduced speed limit in School Hill and seek a rear entrance to the school. Councillor Evans will invite governors of the school to BPC meeting for appropriate items.

**080.19 Cartmel Community Bus (*Chairman Clothier*)**

The Chairman had been approached for support for the bus through the BPC website. The council thought it would be better placed in the Parish Magazine.

**081.19 Hedge trimming, School Hill (*Councillor Evans & Vice Chairman Gibbs*)**

The item was deferred due to the absence of Councillor Gibbs

**082.19 Payment for Church Gates Painting and Bus Stops, Glass Cleaning (*Vice Chairman Gibbs*)**

Payment is proposed in agenda item 089 item

**083.19 Cemetery Burial Plots Map and Register (*Vice Chairman Gibbs*)**

The item was deferred due to the absence of Councillor Gibbs

**084.19 Hedge trimming along the path on The Street (*Councillor Threlfall*)**

There has been complaints from the public regarding overgrown hedges in the areas of The Street and Box Bush. Clerk to write to homeowners where appropriate or to ask Wiltshire Council to write.

### **21.00 hours**

The Chairman proposed the meeting should be extended by an additional 20 minutes to complete the business, a vote was taken and this was agreed.

**085.19 Review of Councillor roles (Councillor Threlfall)**

Councillor Threlfall reported that the revised roles and responsibilities are with the clerk so the item was deferred due to the clerk's absence.

**086.19 Use of personal email addresses Vision ICT (Councillor Threlfall/ Clerk)**

BPC has consulted with **WALC** and they have reported that it is not mandatory to use the website provided by the council, however it is the preferred option.

**087.19 Interment – Mr Peter Rudler**

**088.19 Pre-approved expenses for payment.**

- a. Clerk monthly payment - £272.01**
- b. HMRC for tax due - £68.00**
- c. Water2Business (cemetery) -£79.00**

A vote was taken and it was agreed to pay the above expenses

**089.19 Expenses for payment**

- a. WALC - £524.54**
- b. D Hazell (printer cartridges) - £19.18**
- c. Greenscape £1260.00**
- d. CPRE – 36.00**
- e. EDF - £25.12**
- f. Churchyard gates painting and bus shelter cleaning - £900.00**
- g. Repair and maintenance of churchyard paths - £450.00**

A vote was taken and it was agreed to pay the above expenses

**090.19 Any other business for discussion.**

The clerk has now resigned. BPC to look to recruit a new clerk as soon as possible. Details regarding cemetery graves are currently with Councillor Threlfall. Mention of a high number of burglaries and thefts in the area at present.

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